



	.....	12
	.....	13
	.....	14
	.....	17
	.....	19
	.....	19
	.....	22
	.....	24
	.....	31
	.....	31
	.....	31
<b>1.</b>	.....	19
(	, ).....	19
	.....	19
	.....	22
	.....	24
	.....	31
	.....	31
	.....	31
<b>2.</b>	.....	35
(	, ).....	35
	.....	36
	.....	37
	Swedvasc.....	41
	.....	44
	.....	47
	.....	48
<b>3.</b>	.....	53
(	, , ).....	53
	.....	53
	.....	53
	.....	54
	.....	55
	, .....	57
	, .....	58
	.....	59
	.....	60
	.....	62
	.....	63



	.....	115	
	.....	118	
	.....	121	
	.....	122	
	.....	122	
	.....	123	
	.....	124	
	.....	126	
	.....	128	
	.....	135	
	.....	135	
	.....	136	
	.....	140	
	.....	141	
<b>8.</b>			
(	, ).....	154	
	.....	154	
	.....	154	
	.....	161	
	.....	162	
<b>9.</b>			
	(	, . ).....	165
	.....	165	
	.....	165	
	.....	168	
	.....	173	
	.....	173	
<b>10.</b>			
( . .	, , ).....	179	
	.....	179	
	.....	179	
	.....	182	
	.....	184	
	III		
	:		
<b>11.</b>	(	, ).....	187
	.....	187	
	.....	187	
	.....	189	
	.....	190	
	.....	193	
	,		
	.....	194	

	.....	196
	- .....	197
	.....	197
	.....	198
	.....	198
<b>12.</b>	( , ).....	204
	.....	204
	.....	204
	.....	205
	.....	206
	.....	207
	.....	211
	.....	212
<b>13.</b>	- .....	
(	.....)	215
	.....	215
	.....	215
	.....	223
	.....	229
<b>14.</b>	( , ).....	238
	.....	238
	.....	239
	.....	243
	.....	247
	.....	248
	.....	248
	.....	248
	.....	249
<b>IV</b>		
	:	
<b>15.</b>	.....	
(	.....)	254
	.....	254
	.....	256
	.....	257
	.....	261
<b>16.</b>	( ).....	265
	.....	265
	.....	265
	.....	267

	.....	267
	.....	268
	.....	268
	.....	269
	.....	271
	.....	271
	.....	272
	.....	272

V

	:	
<b>17.</b>	,	
	( ).....	216
	.....	276
	.....	276
	,	
	.....	285
	.....	286
	.....	287
	.....	288
	.....	288
	.....	290
	.....	292
	.....	292

VI

	:	
<b>18.</b>	( ).....	301
	.....	301
	.....	301
	.....	302
	.....	302
	.....	303
	.....	303
	.....	304
	.....	304
<b>19.</b>	:	
	( ).....	307
	.....	307
	.....	307
	.....	310



.....	367
.....	367
.....	368
- .....	369
.....	370
.....	371
.....	371
.....	372
..... / .....	373
.....	374
/ , .....	374
.....	375
.....	375
.....	376

VIII

<b>23.</b> ( . , ).....	384
.....	384
.....	385
.....	390
ISCVT.....	396
.....	398
.....	399

IX

<b>24.</b> ( X. , . , . )... ..	405
.....	405
.....	405
.....	405
.....	406
.....	409
.....	412
.....	414
.....	416
.....	416
.....	421



1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in the context of public administration and government operations. The text highlights how detailed records can help identify inefficiencies, prevent fraud, and ensure that resources are used effectively.

2. The second part of the document focuses on the role of technology in modern record-keeping. It explores how digital systems and databases have revolutionized the way information is stored, accessed, and managed. The text notes that while technology offers significant advantages in terms of speed and accuracy, it also presents challenges such as data security, system integration, and the need for ongoing training and maintenance.

3. The third part of the document addresses the legal and ethical considerations surrounding record-keeping. It discusses the importance of ensuring that records are maintained in accordance with applicable laws and regulations, as well as the need to protect sensitive information and maintain the integrity of the data. The text also touches upon the ethical implications of data collection and storage, particularly in the context of privacy and surveillance.

4. The final part of the document provides a summary of the key points discussed and offers recommendations for best practices in record-keeping. It stresses the importance of a proactive approach to record management, one that involves regular audits, updates to policies and procedures, and a commitment to continuous improvement. The text concludes by noting that effective record-keeping is not just a technical task, but a fundamental aspect of good governance and public service.